

MITCHELLVILLE CITY COUNCIL

REGULAR AGENDA

*** TENTATIVE AGENDA ***

Monday, June 20th, 2016 7:00 P.M. Regular Meeting
Council Chambers, Mitchellville City Hall, 204 Center Avenue N

ADA Compliance – Please inform the Staff prior to the meeting if you require any additional accommodations.}

1. CALL TO ORDER/ ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF TENTATIVE AGENDA
4. CONSENT AGENDA:
 - A. Approve Claims for Payments of: \$165,522.75 includes (1) regular payroll, (1) quarterly payroll, June 17, 2016, and June 6th, 2016 Council Minutes.
 - B. Accept Craig Arterburn's Resignation from the Park & Rec Commission.
 - C. Library Board of Trustee's April 25, 2016 Regular Meeting Minutes and April Monthly Statistics
5. Public Audience General Comments-(Please Limit to 3 Minutes Each) No Council action.
6. Consider for approval an application to the Mitchellville Fire Department from Derek Hommer
7. Consider for approval an application to the Mitchellville Fire Department from Aaron Umsted
8. Consider for approval an application to the Mitchellville Fire Department from Mackenzie Templeman
9. Consider for approval Resolution 2016-44 Adjusting the Rate of Pay for Employees of the City of Mitchellville, Iowa Effective June 30th, 2016.
10. Consider for approval the second reading of Ordinance 2119 Amending Chapter 92, Water Rate for Mitchellville, IA.
11. Consider for approval the second reading of Ordinance 2120 Amending Chapter 99, Sewer Rate for Mitchellville, IA.
12. Consider referring Edward Craig's change of zoning request to Planning & Zoning Commission
13. Consider for approval purchase of Public Works equipment
14. Review Code of Ordinance Chapter 46, Minors
15. Updates from Department Heads, Council Members and Mayor.
16. Public Audience General Comments-(Please Limit to 3 Minutes Each) No Council action.
17. Adjournment.

POSTED JUNE 17, 2016

(NOTICE: THIS AGENDA IS SUBJECT TO CHANGE UP TO 24 HOURS PRIOR TO THE MEETING

**City Of Mitchellville
List of Bills Approved
20-Jun-16**

Altoona Fire Department	Paramedic Assts	750.00
Baker & Taylor	Books	120.74
Bancard	Notary Stamp	2,867.64
Barco	Benches	939.29
Bowden, Kay	Refund Water Deposit	73.17
Brick Gentry	Legal Fees	831.25
Carpenter Uniforms	Spoerry Uniform	65.89
Casey's	Refund Partial License Fee	18.75
City of Mitchellville	Refund Water Deposits	80.47
Code 4	Uniform Patches	180.00
Collection Services Center	Employee Withholding	909.22
Copy System	Copier Maint	49.44
Craig, Mary	Cleaning City Hall	150.00
Crystal Clear Water	Water	102.00
Des Moines Register	Publications	499.09
Dewey Ford	Oil Change & Lube B577	43.49
Dory, Dave	Training Food & Filters	47.40
Elite Property Services	Mowing	2,240.00
ESRI	Software Renewal	700.00
Feld Fire	Cap Exp/Bunker Gear/Coat	12,747.50
Heartland Co-op	Fuel	1,649.68
Housby	DOT Inspection A573	109.99
Illinois Fire Store	Gear	1,821.95
Inland Truck Parts & Service	E571 Electrical/Oil Chg/Trans	1,194.71
Interstate Battery	2 MTD-24	197.90
Interstate Powersystems	Coolant Alarm Serv Call	389.78
Iowa Department of Revenue	Garnishment	297.20
Iowa League of Cities	Training - Brose	566.00
Iowa One Calls	Locates	31.50
Iowa State University	Kinmonth Training	50.00
Iowa Valley Cont Ed	Jennings - EMT Class	1,075.00
IRS	Withholdings	5,157.41
JCARL	Animal Intake	100.00
Jetco	Well Soft Starts Rpr	1,424.75
Keystone Laboratories	Chemicals/Testing	192.00
Lane Homes	Refund Water Deposit	74.80
Library Petty Cash	Postage/Garbage Bags	15.83
McConnell Auto Body	96 Truck	5,916.80
Mediacom	Telecomm Exp	128.15
Menards	Supplies	73.73
Mettler Toledo	Callibrate/Maint	410.22
MidAmeircan	Utility	5,285.16
Midwest Breathing Air LLC	Air Testing	126.60
O Reilly Auto Parts	E572 Muffler Clamp	5.36
Office Machines Company	Utility Billing Equip	375.69
Office of Vehicle Services	Salvage Veh Exams	270.00
Payroll	Police Overtime - 8	47,533.92
Pitney Bowes	Utility Billing Equip	39.99

Praxair	O2	44.15
Quill	Supplies	236.72
School Outfitters	Picnic Tables	1,569.08
Seiberling, Duane	Refund Water Deposit	71.56
Simplex Grinnell	Fire Alarm System Batteries	132.00
Staples	Supplies	85.30
Stivers Ford Lincoln	2016 Ford Exploper	28,678.00
Treasurer	2nd Qtr State Withholdings	1,501.00
Tritech	Billing	575.00
Truck Equipment	Plow Mount	3,711.70
Twohey, Mike	Shredder	61.53
U.S. Post Office	Utility Bills/PO Box Fee	258.63
Van Ryswyk	Fire Hydrant Replacements	14,931.50
Veenstra & Kimm	Structural Engineering Fee	640.00
Vulcan Industries	Screen Basket/Brush/Wear Bar	13,256.00
Webbs Snow Removal	Roadstone	401.53
Williams Tire Services	2 Tire Repairs	39.59
Window World	3 Window Replacements	1,400.00
Total Bills To Be Paid		165,522.75

General Fund	39,649.53
Library General	5,009.62
EMS General	2,468.87
Road Use Fund	9,202.34
Employee Benefits	5,484.67
Police Car Replacement Fund	28,678.00
Payroll Clearing	23,815.05
Water	25,663.99
Utility Deposits	300.00
Sewer	25,250.68
Total Expenditure By Fund	165,522.75

**Mitchellville Public Library
Board of Trustees Regular Meeting
Monday, May 23, 2016 @ 7:00pm
205 Center Avenue North, Mitchellville, Iowa 50169**

Meeting called to order by: Deb Thomas-Biggs at 7:07 pm.

Roll Call: Present: Deb Thomas-Biggs, Bob Harris, Jason Mooney, Tonya McDuffey, Joan Allsup, Bob Harris present at 7:12pm during the start of "Treasurers Report".

Also Present: Karen Spitler, Library Director

Agenda: Motion by Allsup, second by McDuffey to approve the agenda. Motion passed.

City Liaison: none

Public Audience: None

Library Minutes: Motion McDuffey, second by Allsup to approve the meeting minutes for April 25, 2016. Motion passed.

Treasurers Report: Motion by McDuffey, second by Harris to accept and file the Treasurers Report. Motion passed.

Monthly Bills: Motion by McDuffey, second by Harris to approve bills totaling \$6,480.13. Motion passed.

Library Statistics: Motion by McDuffey, second by Allsup to accept and file the Monthly Statistics. Motion passed.

Director's Report: Motion by McDuffey, second by Allsup to accept the resignation of Shandi Waterbury. Motion by McDuffey, second by Allsup to accept and file the Director's Report. Motion passed.

Other Business:

Continuing education discussing how to best serve the community with outdoor seating. Discussed where and what seating would be best for handicapped/elderly/youth. Ordering two handicapped accessible tables and 1 backless bench for the south side, 1 backless bench, 2 benches with backs, and 3 planters for the west side. Workshop ran from 7:32 - 8:10 pm.

Director's Comments: Karen will be on vacation leave from May 26th to June 6th 2016.

RESOLUTION 2016-44

A RESOLUTION ADJUSTING THE RATE OF PAY FOR EMPLOYEES OF THE CITY OF MITCHELLVILLE, IOWA EFFECTIVE JUNE 30th, 2016

WHEREAS, the FY 15-16 Approved City Budget provides for employee cost of living wage adjustment of 3% for employees.

NOW, THEREFORE, Be it Adopted and Resolved by the Mitchellville City Council that the following listed employees' Rate of Pay are hereby adjusted as shown below, effective with the pay period beginning June 30th, 2016.

<u>Name</u>	<u>Previous/Current</u>	<u>New Rate</u>
Brose, Rahni	13.15	13.54
Dillavou, Tammi	20.00	20.60
Eshelman, Cory	20.36	20.97
Green, Paul	18.79	19.35
Green, Steven	20.07	20.67
Kinmonth, Kary	27.60	28.43
Patterson, Wayne	23.30	24.00
Spitler, Karen	15.81	16.28
Spoerry, Derrick	17.86	18.40
Vermie, Byron	15.36	15.82
Silver, Filipina	10.00	10.30
Waterbury, Shandi	10.00	10.30
Wuebker, Justina	11.50	11.85

Passed and approved this 20th day of June, 2016.

Jon Woods, Mayor

ATTEST:

Tammi Dillavou, Interim City Clerk

ORDINANCE # 2119

AN ORDINANCE APPROVING AMENDING CHAPTER 92, WATER RATE FOR MITCHELLVILLE, IA

WHEREAS, the Mitchellville City Council approved an increase to city water rates annually; based upon current rates plus the multiplication of the preceding year’s Consumer Price Index (Ordinance #2088),

WHEREAS, the C.P.I. for the period of March 2015 to March 2016 for Water Maintenance is 4.3 percent,

WHEREAS, the City Council would like to create a tier billing system, establishing a higher rate for heavy consumption users to better proportion the water charges to match the percentage used.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mitchellville that Section 92.02 of the Municipal Code be stricken in its entirety and replaced with the following:

92.02 RATES FOR SERVICE:

Water service shall be furnished at the following schedule:

	7/1/2015	7/1/2016
Base Rate Residents	10.36	9.25
Base Rate Non Residents	15.54	16.21

Rates per 1,000 gallons usage per month	7/1/2015	7/1/2016
Tier One Residents – 1 to 20,000 Gallons a month	8.05	8.40
Tier One Non Residents – 1 to 20,000 Gallons a month	12.07	12.59
Tier Two Residents – 20,001 and up Gallons a month	8.05	9.89
Tier Two Non Residents – 20,001 and up Gallons a month	12.07	13.91

All ordinances or part of ordinances in conflict with the provision of this ordinance are hereby repealed. Should any section, part or provision of this ordinance be judged invalid, such adjudication shall not affect the validity of the remainder of this ordinance.

This ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2016

Mayor Jon Woods

First Reading: _____
Second Reading: _____
Third Reading: _____
Publish Date: _____

ATTEST:

Tammi Dillavou, Interim City Clerk

ORDINANCE # 2120

AN ORDINANCE APPROVING AMENDING CHAPTER 99, SEWER RATE FOR MITCHELLVILLE, IA

WHEREAS, the Mitchellville City Council approved an increase to city sewer rates annually; based upon current rates plus the multiplication of the preceding year’s Consumer Price Index (Ordinance #2094),

WHEREAS, the C.P.I. for the period of March 2015 to March 2016 for Sewer Maintenance is 4.3 percent,

WHEREAS, the City Council would like to create a tier conservation billing system, establishing a higher rate for heavy consumption users to better proportion the sewer charges to match the percentage used.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mitchellville that Section 92.02 of the Municipal Code be stricken in its entirety and replaced with the following:

99.02 RATES FOR SERVICE:

Sewer service shall be furnished at the following schedule:

	7/1/2015	7/1/2016
Base Rate Residents	2.00	2.00
Base Rate Non Residents	3.00	3.00

Rates per 1,000 gallons usage per month	7/1/2015	7/1/2016
Tier One Residents – 1 to 20,000 Gallons a month	7.67	8.00
Tier One Non Residents – 1 to 20,000 Gallons a month	11.50	12.99
Tier Two Residents – 20,001 and up Gallons a month	7.67	9.00
Tier Two Non Residents – 20,001 and up Gallons a month	11.50	12.99

All ordinances or part of ordinances in conflict with the provision of this ordinance are hereby repealed. Should any section, part or provision of this ordinance be judged invalid, such adjudication shall not affect the validity of the remainder of this ordinance.

This ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2016

Mayor Jon Woods

First Reading: _____
Second Reading: _____
Third Reading: _____
Publish Date: _____

ATTEST:

Tammi Dillavou, Interim City Clerk

6-7-2016

To Mitchellville City Council

I would like to submit the following property for a change in zoning from agricultural to light industrial in the city of Mitchellville located in Beaver Township Section 3 Polk County Iowa Lot Two of the Official Plat of the South Half of the Southeast Quarter, Parcel 140-00047-000-000 and the Southeast Quarter of the Southwest Quarter, Parcel 140-00044-000-000 all in Section Three Township 79 North Range 22, West of the 5th P.M. Subject to the restrictions and easement of record.

And Northeast one-quarter of the Southwest one-quarter lying south of the Railroad Right-of-way in Section 3, Township 79 North, Range 22 West of the 5th P.M. In Polk County, containing 1.2 acres more or less, which is District 14-0, Parcel 140-00041-003-000.

Submitted by IA-KY LLC, W. Edward Craig President.

IA-KY LLC W. Edward Craig Pres.