

CITY OF MITCHELLVILLE APPLICATION FOR MECHANICAL PERMIT



NOTE-READ CAREFULLY

All portions of this form shall be completed by the applicant. Stamped signatures will not be accepted.
Except as provided by law, where mechanical work has been started prior to obtaining a permit, the regular fee therefore shall be doubled.

MAKE CHECK PAYABLE TO CITY OF MITCHELLVILLE – SEND TO CITY OF MITCHELLVILLE

Po Box 817, Mitchellville, IA 50169
Or hand deliver to: 204 Center Ave N, Mitchellville, IA
(515) 967-2935

A Mechanical permit shall expire if work is not commenced within 180 days or if work is abandoned for 120 days.
It is the responsibility of the permittee to call for all inspections – **V&K Phone 515-225-8000**. 24-hour notice is required.

Permits are non-transferable. All work shall be performed by permittee or its employee.

No mechanical work shall be concealed or covered until approved by the inspector. Work that does not have an inspection report indicating approval shall be considered unapproved. **ALL WORK MUST BE INSPECTED.**

The permittee is assumed to be knowledgeable of the Mechanical Code – Any questions should be resolved prior to installation.

Job Address _____ Phone # _____

Owner _____ Owner's Address _____

The undersigned hereby makes application for a permit to perform mechanical work, as described hereon, at the above address.

THE FOLLOWING QUESTIONS MUST BE ANSWERED:

This is a new existing structure and is used as _____
If a dwelling, state number of dwelling units _____. Will this work increase the number of dwelling units? _____
IS THIS A GEOTHERMAL SYSTEM? _____ **IF YES, A SEPARATE EXCAVATION PERMIT WITH WELL LOCATIONS IS REQUIRED. A COPY OF THE COUNTY-ISSUED PERMIT TO INSTALL WATER/WELL OR SYSTEM IS REQUIRED.**

Signature of Applicant

Company Name/Phone #

Applicant's Printed Name

Date

State Contractor License No.

Description of work: _____

DESCRIPTION	NO.	FEE	TOTAL
FURNACE: forced air <input type="checkbox"/> ; gravity <input type="checkbox"/> ; floor (includes ducts) <input type="checkbox"/> BTU =		\$12.00 each	\$
COMFORT COOLING UNIT BTU =		\$10.00 each	\$
APPLIANCE VENT		\$ 7.00 each	\$
BOILER INSTALLATION STEAM <input type="checkbox"/> WATER <input type="checkbox"/> BTU=		\$12.00 each	\$
FUEL BURNING FIREPLACE, STOVE, OR SIMILAR (does not include chimney or vent)		\$10.00 each	\$
WATER HEATER (50 gal or 50,000 BTU MAX) If over - considered boiler		\$ 8.00 each	\$
Gas Piping 1-4 outlets		\$ 2.50 each	\$
Gas Piping additional beyond 4 outlets		\$ 1.50 each	\$
HEATER: wall, floor, suspend (includes combo htg/clg wall units) BTU=		\$12.00 each	\$
REFRIGERATION UNIT BTU =		\$10.00 each	\$
REPAIR, ALTER, ADD TO ANY HTG, COOLING, REFRIGERATION UNIT		\$ 7.00 each	\$
EVAPORATIVE COOLING – non-portable		\$ 6.00 each	\$
HOOD (including duct) TYPE II		\$ 6.00 each	\$
HOOD (including duct) TYPE I (Grease Hood)		\$12.00 each	\$
AIR HANDLING UNIT & DUCTS		\$ 6.00 each	\$
VENTILATION FAN – SINGLE DUCT		\$ 5.00 each	\$
SEPARATE VENTILATION SYSTEM		\$ 6.00 each	\$
FIRE DAMPER (includes smoke & ceiling radiation dampers)		\$10.00 each	\$
Hydronic piping systems (Geothermal System)		\$ 5.00 each per ground source heat	\$
Items not classified above		\$ 8.00 each item	\$
BASIC FEE – in addition to above fees		\$17.00	\$
FLAT FEE for one & two family dwelling units and Townhouse units as defined by the IRC (includes fireplace & hydroponic piping systems if permitted by same contractor)	<input type="checkbox"/>	\$85.00 each dwelling unit	\$
		SUBTOTAL	\$
		PENALTY - As described per Ordinance	\$
		TOTAL FEE	\$

CALL BEFORE YOU DIG, TOLL FREE 1-800-292-8989 IOWA ONE CALL

Issued by

Date

Applicant/Owner or Agent thereof