

Mitchellville City Council Proceedings
Regular Meeting, October 17, 2016 Minutes

The Mitchellville City Council met in regular session at 7:00 pm in the council chambers of City hall, 204 Center Ave N, pursuant to notice.

Mayor Woods called the meeting to order, roll call, members present: Crook, McGhee, Zook, Mitchell and Sanger. Mayor Woods removed item #10, Consider Cell Phone Plan, from the agenda. Motion made by Crook, second by Mitchell to approve tentative agenda. Motion carried unanimous.

Motion made by McGhee, second by Zook, to approve the consent agenda, which approved payment of bills of \$70,329.18, including 1 regular payroll, financial reports, October 4 and 10, 2016 Council minutes, appointment of Karla Brazelton to the Planning and Zoning Commission, and approved appointment of Joshua Vento as a reserve police officer. Motion carried unanimous.

Public Audience: None

Motion made by McGhee, second by Zook, to approve the contract for professional engineering services for the South Sanitary Sewer Rehabilitation Phase 1, presented by Tony Bellizzi with Veenstra & Kimm. Motion carried unanimous.

Motion made by Crook, second by McGhee, to approve FY16 Annual Financial Report. Motion carried unanimous.

Motion made by McGhee, second by Crook, to approve first reading of Ordinance 2016-03 Operation of Golf Carts and Off-road Utility Vehicles on City Streets. Motion carried unanimous.

Motion made by McGhee, second by Zook, to approve Resolution 2016-63, Withdraw from Des Moines Regional Transit. Motion carried unanimous.

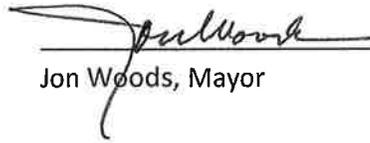
Motion made by Sanger, second by Zook, to approve Resolution 2016-59 SOP's for Citizen Complaints. Motion carried unanimous.

Updates by Department Heads, Council Members, and Mayor. McGhee shared the launch party for East Polk Region Development – Wednesday, 5 PM at Prairie Meadows. Zook asked about the status of the city's facebook page. Administrator Crocker stated that he is meeting with Pleasant Hill before he launches ours. Clerk Dillavou said that the city's auditors will be in the office next week to conduct the annual audit. Chief Twohey shared that the fireman are starting their door-to-door safety checks. Their chili supper will be November 19th at the Elementary School. The Chief thanked Public Works for noticing and reporting a fire on Mill Street. Library Director Spitler shared that Alex Lynch, East Polk Regional Development, will be giving a presentation at the November Chamber Meeting. City Administrator Crocker reported that RFP's for designated healthcare provider were sent out. He shared

that he may potentially be out of the office next week – jury duty. Mayor Woods stated that the attorney has advised him that the public safety committee should be disbanded as it is not a legal committee. The Mayor is working with the school to have a street re-naming contest for High and Space streets.

Public Audience: None

Crook made motion, second by Mitchell to adjourn. Meeting adjourned at 7:25 pm by unanimous decision.



Jon Woods, Mayor

ATTEST:



Tammi Dillavou, City Clerk