

CITY OF MITCHELLVILLE
APPLICATION FOR PERMIT

PERMIT NO.	DATE OF APPLICATION	DATE ISSUED	ADDRESS
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Owner:

Name: _____
 Mail Address: _____
 City: _____ St: _____ Zip: _____
 Phone: _____

I hereby acknowledge that I have read this application and state that the above is correct and agree to comply with all City ordinances and State laws regulating building construction.

Owner or Authorized Agent

SubDivision: _____
 Plate No: _____ Lot No: _____
 Size of Lot: _____ Area: _____
 Height: _____ CF: _____
 Zone: _____

Contractor

Name: _____
 Address: _____
 City: _____ St: _____ Zip: _____
 Phone: _____

New/Exist: _____ Res/Comm: _____
 Census Code: _____ Units: _____
 Set Back Distance 1: _____ 2: _____

From House: _____

Description of Work

To Be Filled out by City Personnel Only

	<u>Square Feet/ Qty</u>	<u>Valuation</u>
Basement – Unfinished	_____	_____
Type VB – Wood Frame	_____	_____
Type VB – Wood Frame	_____	_____
Garage Res Attached Type	_____	_____
Porch-Open-Wood Type V	_____	_____
Porch-Open-Wood Type V	_____	_____
Total	_____	_____

Plot Plan - (Show exiting buildings and lot lines)
 (Show location of easement, if any and location of walks and approaches on new construction)

Permit Fees

Building Permit	\$ _____
Energy Audit	\$ _____
Sidewalk Permit	\$ _____
Approach Permit	\$ _____
Final Total	\$ _____

Note: Electrical, plumbing and heating shall be done under separate permits which must be obtained before such work is started. Violations of the Municipal Code are punishable by \$100.00 fine or 30 days imprisonment or both.

Note: Expires Unless Work Commences within 90 Days.

Make three copies and distribute to Permittee, City File and Assessor

BY: _____
 Building Inspector

- Building permit shall expire if not commenced within 90 days and not finished within a year.
- It is the responsibility of the permittee to call for all inspections – phone 967-5138
- Call the day before the inspection is needed.
- Inspections require for footings before poured.
- When foundations walls are in, before back filling.
- Upon completion of “rough in” of electrical wiring, plumbing and mechanical.
- Final Inspection before occupancy.
- **NO OCCUPANCY PERMITTED WITHOUT FINAL INSPECTION.**