

Mitchellville City Council Proceedings  
Regular Meeting – January 6, 2014

The Mitchellville City Council met in regular session at 7:00 pm in the council chambers of City Hall, 204 Center Ave. N., pursuant to notice.

Mayor Filbert called the meeting to order, roll call, members present: McGhee, Crook, Thomas, Zook and Engler. Mayor Filbert invited all who wanted to participate in the Pledge of Allegiance.

Clerk Norton announced requested amendments to the agenda, remove number 7 as requested by Robert Clark, at the Mayor's request, to table Resolution 2014-05 to the 1-20-14 meeting and to flip the order of number 22 and 23 public audience after council dept. heads and mayor updates.

A motion by Zook to approve the amended agenda, second by McGhee, motion carried unanimous.

A motion by Engler to approve the consent agenda, approving claims of \$165,903.07, includes 2 regular payrolls, and 12-16-13 Council meeting minutes. Council Member Board Liaisons Appointments; Zook to Park & Rec, Thomas to Library Board, Engler to Board of Adjustment, Crook to P&Z and Tree Board. Filbert, McGhee and Zook were appointed to the Safety Committee. Library Board 11-25-13 minutes, and other library reports, second by Thomas, motion carried unanimous.

Public Audience; Jon Woods, 204 3d St NE, President of Mitchellville Community Development Corp. requested council to sharpen their pencils at budget time to lower city tax levy. Judy Johnson 203 5<sup>th</sup> St. NW announced Rick Ross, 113 3<sup>rd</sup> St. NE as the winner of the Lions Club Christmas decorating contest.

Meagan Daye, 209 Elm Ave, SW discussed her high water usage. Motion by Engler to approve making an adjustment to her bill, second by Thomas. Roll call vote, Ayes: Engler, Zook, and Crook, Nays: McGhee and Thomas.

A motion by McGhee to approve making an adjustment to the sewer portion of William's car wash at 110 Center Ave. S, second by Crook motion carried unanimous.

A motion by McGhee to reopen the bidding process at 101 6<sup>th</sup> St. NW, second by Engler. Roll call vote, Ayes, McGhee, Engler, Zook, and Thomas, Abstain: Crook.

A motion by Zook to approve Resolution 2014-01 approving Joe Crook as pro tem, no second, motion failed. A motion by McGhee to table Resolution 2014-01 to 1-20-14 meeting, second by Thomas motion carried unanimous.

Motion by McGhee to approve Resolution 2014-02 approving Kary Kinmonth as Police Chief, second by Crook motion carried unanimous.

Motion by McGhee to approve Resolution 2014-03 approving Mike Twohey as Fire Chief, second by Thomas motion carried unanimous.

Motion by McGhee to approve Resolution 2014-04 approving Joan Allsup to the Library Board of Trustees, second by Thomas motion carried unanimous.

Motion by Engler to approve Resolution 2014-06 approving Ken Thomas to the Planning and Zoning Commission, second by Thomas motion carried unanimous.

Motion by McGhee to approve Resolution 2014-07 approving Mayor Jeremy Filbert as the representative to the Metro Waste Authority and resident Jon Woods as the alternate representative, second by Thomas motion carried unanimous.

Motion by McGhee to approve Resolution 2014-08 approving Mike Twohey as the representative to the Polk County Emergency Management Commission and Kary Kinmonth as the alternate representative, second by Crook motion carried unanimous.

Motion by McGhee to approve Resolution 2014-09 approving Mike Twohey as the representative to the County E911 Service Board and Kary Kinmonth as the alternate representative, second by Thomas motion carried unanimous.

Motion by Thomas to approve Resolution 2014-10 approving Jeremy Filbert as the representative to the Metropolitan Planning Organization and Laura Engler as the alternate representative, Wayne Patterson as representative to the MPO Transportation Technical Committee and Cory Eshelman as the alternate representative, second by Crook, motion carried unanimous.

A motion by McGhee to amend Resolution 2014-11 approving Jeremy Filbert, Ruth Norton and Tammi Dillavou as authorized signatures on the City of Mitchellville checking account. A motion by McGhee to approve amended Resolution 2014-11, second by Thomas, motion carried unanimous.

A motion by Crook to approve Resolution 2014-12 Acknowledgement of Compliance with and Release of the Development Agreement for Clark's Lake View Estates, second by McGhee, motion carried unanimous.

Council Member Engler wanted to discuss the current process of informing residents of the current city ordinance of snow removal from sidewalks within 72 hours. After some discussion, no changes at this time.

CFO/Treasurer Dillavou discussed initial budget figures and departments stats as of 12/31/2013. Dillavou and Norton with meet with departments head to discuss their budget before the 1-20-14 council meeting.

Department heads, council members and Mayor's updates. Clerk Norton introduced the Admin office new part time employee, Rahni Brose. Chief Twohey is working with the insurance company on the grass fire truck accident. Mayor Filbert invited input from the audience on the council meetings.

No public Audience.

Mayor Filberts called for adjournment, motion by McGhee, second by Thomas, all in favor, meeting adjourned at 8:28 p.m.

---

Jeremy Filbert, Mayor

ATTEST:

---

Ruth Norton, City Admin/Clerk