

MITCHELLVILLE CITY COUNCIL
REGULAR AGENDA

*** TENTATIVE AGENDA ***

Monday, March 4th, 2013 7:00 P.M. Regular Meeting
Council Chambers, Mitchellville City Hall, 204 Center Avenue N

ADA Compliance – Please inform the Staff prior to the meeting if you require any additional accommodations.}

- 1 CALL TO ORDER/ ROLL CALL
- 2 APPROVAL OF TENTATIVE AGENDA
- 3 CONSENT AGENDA:
 - A. Approve Claims For Payment: \$70,366.41, includes (1) regular payroll.
 - B. Council Minutes from Regular Meeting, Monday, February 18th and Special Meeting, Monday, February 25th, 2013.
 - C. Receive and File Mitchellville Public Library Board of Trustees January 21, 2013 Special Meeting Minutes.
 - D. Receive and File Mitchellville Public Library Board of Trustees Financial Report.
 - E. Approve Appointment of Council Member Steve Zook to Mayor Pro Tem.
 - F. Approve Renewal of Carryout Beer License for Dollar General.
- 4 Public Audience General Comments-(Please Limit To 3 Minutes Each) No Council Action
- 5 Update by Captain Tim Darr, Iowa Correctional Institute for Women on the Prison Construction Project.
- 6 PUBLIC HEARING regarding Budget FY14
- 7 ORDINANCE 2098 Replacing Chapter 110 Natural Gas Franchise with an Ordinance Granting MidAmerican Energy Company the Right and Non-Exclusive Franchise for a period of 25 years, and Authorizing the City to Collect Franchise Fees. *2nd Reading*
- 8 ORDINANCE 2099 Replacing Chapter 111 Electric Franchise with an Ordinance Granting MidAmerican Energy Company the Right and Non-Exclusive Franchise for a period of 25 years, and Authorizing the City to Collect Franchise Fees. *2nd Reading*
- 9 RESOLTUION 2013-11 Approving Budget FY 14
- 10 Public Audience General Comments-(Please Limit To 3 Minutes Each) No Council Action
- 11 MAYOR/COUNCIL/DEPARTMENT REPORTS & COMMENTS
- 12 Adjournment

POSTED MARCH 1, 2013

NOTICE: THIS AGENDA IS SUBJECT TO CHANGE UP TO 24 HOURS PRIOR TO THE MEETING

City Of Mitchellville

City Council Bills

February 4, 2013

Payroll Expense

Payroll 03/01/2013

Public Works Overtime - 5	38,397.40
Police Overtime - 0	
City Hall Part Time - 4.5	
Police Part time hours - 78	
Library Part time Hours - 86.25	

Total 38,397.40

EMC Insurance	Supp Life Ins	113.39
EMC Insurance	Employee life	118.32
Wellmark	Health/Dental	11,594.97
Aflac	Aflac	189.28

Total Prepaid

50,413.36

Police Dept.

Acme Signs	Business Cards	54.00
Animal Rescue League	Animal Intakes	200.00
Century Link	Phone	241.90
Creative Product Sources	Business Cards	63.98
Dollar General	Storage Tubs	72.00
Iowa Prison Industries	Comm Sign	902.00
Keltek	Mounting Bracket	95.32
Office of Vehicle Services	Exam Certificates	40.00
Racom Corp	Antenna	19.50
Racom Corp	EDACS	147.30
Sprint	Air Cards	99.98

Total 1,935.98

Fire Dept.

Iowa Prison Industries	Comm Sign	902.00
US Cellular	Cell Phone	24.38

Total 926.38

P & A, Clerk

Caring Hands	Donation	250.00
Century Link	Phone/Internet	199.34
Metro Advisory Council	Association Dues	250.00
Craig, Mary	(2) Cleaning City hall	150.00

Total 849.34

Cemetery

Iowa Prison Industries	Comm Sign	1,186.80
------------------------	-----------	----------

Total 1,186.80

City Of Mitchellville

City Council Bills

February 4, 2013

Library

Annies' Attic	Book	19.94
Baker & Taylor	Books/Audio Tapes	2,366.84
Century Link	Phone	153.46
Creations with a Twist	Program Subsidy	100.00
Demco	Office Supplies	107.59
Des Moines Register	Periodical	224.15
Guildcraft Arts & Crafts	Program Subsidy	211.09
Jetco, Inc	Repair Light Switches	172.26
Library Petty Cash	Access/Postage	19.16
Lust Contract Cleaning	February Janitorial	300.00
Modern Marketing	Book marks	86.48
Movie Licensing USA	Movie License	175.00
Olympia Book Corp	Books/Audio Tapes	1,564.37
People	Periodical	116.07
Pro Source Specialities	Backpacks	432.89
Spitler, Karen	Office Supplies	109.01
Total		6,158.31

Road Use

Century Link	Phone/Internet	98.78
CFI Sales, Inc	Tire Repair	341.41
Iowa Prison Industries	Comm Sign	902.00
Total		1,342.19

Sanitary

Metro Waste Authority	Garbage	4,472.60
Metro Waste Authority	Curb It	1,385.65
Total		5,858.25

Sewer

Century Link	Phone/Internet	87.24
U.S. Cellular	Cell Phone	24.37
Veenstra & Kimm	Engineering Svcs	668.00
Total		779.61

Water

Carus Phosphates	Chemicals	545.19
Century Link	Phone/Internet	46.62
City of Mitchellville	Deposit Refunds	281.37
Sheets, Eric	Deposit Refund	18.63
US Cellular	Cell Phone	24.38
Total		916.19

Total Bills To Be Paid

19,953.05

Grand Total

70,366.41

City Of Mitchellville

City Council Bills

February 4, 2013

Estimated Balances as of March 1, 2013

FUND	FUND BALANCE	EXPENDITURE	TOTAL
General Fund	289,601.99	(7,342.80)	282,259.19
EMS - General	(63,124.91)	(609.27)	(63,734.18)
Road Use	165,024.44	(284.02)	164,740.42
Employee Benefits	(1,779.67)	(213.00)	(1,992.67)
Emergency Levy Fund	6,010.29	0.00	6,010.29
FEMA	0.00	0.00	0.00
Special Assessment	955.00	0.00	955.00
Tax Increment Financing (TIF)	2,924.50	0.00	2,924.50
Low to Moderate Income (LMI)	17,366.01	0.00	17,366.01
Urban Renewal	3,399.88	0.00	3,399.88
Urban Renewal Area	0.00	0.00	0.00
Railroad Crossing Repair fund	0.00	0.00	0.00
Fire Truck Replacement fund	61,361.02	0.00	61,361.02
Debt Service	42,708.08	0.00	42,708.08
Urban Service Area Fund	0.00	0.00	0.00
Library Renovation fund	0.00	0.00	0.00
center ave project fund	0.00	0.00	0.00
city hall project fund	0.00	0.00	0.00
cemetery - perpetual care	38,923.34	0.00	38,923.34
Water fund	73,182.79	(2,571.41)	70,611.38
Utility Deposits	37,362.67	0.00	37,362.67
Water Capital project	0.00	0.00	0.00
Water sinking	51,616.26	0.00	51,616.26
Sewer fund	365,921.53	(2,855.53)	363,066.00
Sewer sinking	28,572.54	0.00	28,572.54
payroll clearing	4,941.41	0.00	4,941.41
Blake Trust	63,799.58	0.00	63,799.58
Library Memorial T&A	27,299.51	0.00	27,299.51
Thomas Mitchell Historic Soc	3,951.19	0.00	3,951.19
TOTAL	1,220,017.45	(13,876.03)	1,206,141.42

CITY OF MITCHELLVILLE

03/01/13 1:02 PM

Page 1

Payments

Current Period: March 12-13

Batch Name	03/04/13bill	User Dollar Amt	\$19,953.05		
	Payments	Computer Dollar Amt	\$19,953.05		
			\$0.00	In Balance	
Refer	2177 ACME SIGNS	-			
Cash Payment	E 001-1010-6506 OFFICE SUPPLIES	Business Cards			\$54.00
	Invoice 890				
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$54.00
Refer	2178 ANIMAL RESCUE LEAGUE OF IA.	-			
Cash Payment	E 001-1090-6413 PAYMENTS/ AGENCIE	Animal Intake			\$200.00
	Invoice 2417				
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$200.00
Refer	2179 ANNIES ATTIC	-			
Cash Payment	E 001-4010-6502 LIBRARY MATERIALS	Book			\$19.94
	Invoice				
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$19.94
Refer	2180 BAKER & TAYLOR	-			
Cash Payment	E 001-4010-6502 LIBRARY MATERIALS	BOOKS			\$58.78
	Invoice				
Cash Payment	E 001-4010-6502 LIBRARY MATERIALS	AUDIO TAPES			\$32.92
	Invoice				
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$91.70
Refer	2181 BAKER & TAYLOR	-			
Cash Payment	E 001-4010-6502 LIBRARY MATERIALS	BOOKS			\$292.47
	Invoice				
Cash Payment	E 001-4010-6502 LIBRARY MATERIALS	AUDIO TAPES			\$21.93
	Invoice				
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$314.40
Refer	2182 BAKER & TAYLOR	-			
Cash Payment	E 001-4010-6502 LIBRARY MATERIALS	BOOKS			\$249.19
	Invoice 2027844676				
Cash Payment	E 001-4010-6502 LIBRARY MATERIALS	AUDIO TAPES			\$0.00
	Invoice				
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$249.19
Refer	2183 BAKER & TAYLOR	-			
Cash Payment	E 001-4010-6502 LIBRARY MATERIALS	BOOKS			\$362.66
	Invoice 2027866640				
Cash Payment	E 001-4010-6502 LIBRARY MATERIALS	AUDIO TAPES			\$0.00
	Invoice				
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$362.66
Refer	2184 BAKER & TAYLOR	-			
Cash Payment	E 001-4010-6502 LIBRARY MATERIALS	BOOKS			\$1,081.55
	Invoice 2027872117				
Cash Payment	E 001-4010-6502 LIBRARY MATERIALS	AUDIO TAPES			\$0.00
	Invoice				
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$1,081.55

CITY OF MITCHELLVILLE

03/01/13 1:02 PM

Page 2

Payments

Current Period: March 12-13

Refer	2185	BAKER & TAYLOR	-			
Cash Payment	E 001-4010-6502	LIBRARY MATERIALS	BOOKS			\$267.34
Invoice	2027895071					
Cash Payment	E 001-4010-6502	LIBRARY MATERIALS	AUDIO TAPES			\$0.00
Invoice						
Transaction Date	2/28/2013	LEGACY BANK	1110	Total		\$267.34
Refer	2186	CARING HANDS OUTREACH CENT	-			
Cash Payment	E 001-3900-6423	GOOD SAMARITAN	Donation			\$250.00
Invoice						
Transaction Date	2/28/2013	LEGACY BANK	1110	Total		\$250.00
Refer	2187	CARUS PHOSPHATES, INC	-			
Cash Payment	E 600-8010-6501	CHEMICALS	Chemicals			\$545.19
Invoice	10024107					
Transaction Date	2/28/2013	LEGACY BANK	1110	Total		\$545.19
Refer	2188	CENTURY LINK	-			
Cash Payment	E 610-8015-6373	TELECOMM. EXP.	Phone Bill			\$43.62
Invoice						
Cash Payment	E 110-2010-6373	TELECOMM. EXP.	Phone Bill			\$98.78
Invoice						
Cash Payment	E 001-6050-6373	TELECOMM. EXP.	Phone Bill			\$199.34
Invoice						
Cash Payment	E 001-4010-6373	TELECOMM. EXP.	Phone Bill			\$153.46
Invoice						
Cash Payment	E 600-8010-6373	TELECOMM. EXP.	Phone Bill			\$46.62
Invoice						
Cash Payment	E 610-8015-6373	TELECOMM. EXP.	Phone Bill			\$43.62
Invoice						
Cash Payment	E 001-1010-6373	TELECOMM. EXP.	Phone Bill			\$241.90
Invoice						
Transaction Date	2/28/2013	LEGACY BANK	1110	Total		\$827.34
Refer	2189	CFI SALES, INC.	-			
Cash Payment	E 110-2010-6332	VEHICLE REPAIR	Tire Repair			\$341.41
Invoice	147136					
Transaction Date	2/28/2013	LEGACY BANK	1110	Total		\$341.41
Refer	2190	CITY OF MITCHELLVILLE	-			
Cash Payment	E 602-8010-6550	REFUNDS	Deposit Refund/Larson			\$100.00
Invoice						
Transaction Date	2/28/2013	LEGACY BANK	1110	Total		\$100.00
Refer	2191	CITY OF MITCHELLVILLE	-			
Cash Payment	E 602-8010-6550	REFUNDS	Depost Refund/Sheets			\$81.37
Invoice						
Transaction Date	2/28/2013	LEGACY BANK	1110	Total		\$81.37
Refer	2192	SHEETS, ERIC	-			
Cash Payment	E 602-8010-6550	REFUNDS	Deposit Refund/Sheets			\$18.63
Invoice						
Transaction Date	2/28/2013	LEGACY BANK	1110	Total		\$18.63

CITY OF MITCHELLVILLE

03/01/13 1:02 PM

Page 3

Payments

Current Period: March 12-13

Refer	2193	CITY OF MITCHELLVILLE	-			
Cash Payment	E 602-8010-6550	REFUNDS	Deposit Refund/Hurley		\$100.00	
Invoice						
Transaction Date	2/28/2013		LEGACY BANK	1110	Total	\$100.00
Refer	2194	CRAIG, MARY L.	-			
Cash Payment	E 001-6050-6409	JANITORIAL EXPENSE	CLEANING CITY HALL		\$150.00	
Invoice						
Transaction Date	2/28/2013		LEGACY BANK	1110	Total	\$150.00
Refer	2195	CREATIONS WITH A TWIST	-			
Cash Payment	E 001-4010-6530	PROGRAM SUBSIDY	Program Subsidy		\$100.00	
Invoice						
Transaction Date	2/28/2013		LEGACY BANK	1110	Total	\$100.00
Refer	2196	CREATIVE PRODUCT SOURCES I	-			
Cash Payment	E 001-1010-6506	OFFICE SUPPLIES	Business Cards		\$63.98	
Invoice	35753					
Transaction Date	2/28/2013		LEGACY BANK	1110	Total	\$63.98
Refer	2197	DEMCO	-			
Cash Payment	E 001-4010-6506	OFFICE SUPPLIES	Office Supplies		\$107.59	
Invoice	4869020					
Transaction Date	2/28/2013		LEGACY BANK	1110	Total	\$107.59
Refer	2198	DES MOINES REGISTER	-			
Cash Payment	E 001-4010-6502	LIBRARY MATERIALS	Periodical		\$224.15	
Invoice	DM0146687					
Transaction Date	2/28/2013		LEGACY BANK	1110	Total	\$224.15
Refer	2199	DOLLAR GENERAL	-			
Cash Payment	E 001-1010-6599	OTHER SUPPLIES	Storage Tubs		\$72.00	
Invoice						
Transaction Date	2/28/2013		LEGACY BANK	1110	Total	\$72.00
Refer	2200	GUILDCRAFT ARTS & CRAFTS	-			
Cash Payment	E 001-4010-6530	PROGRAM SUBSIDY	Program Subsidy		\$211.09	
Invoice	23020004					
Transaction Date	2/28/2013		LEGACY BANK	1110	Total	\$211.09
Refer	2201	IOWA PRISON INDUSTRIES	-			
Cash Payment	E 110-2010-6509	POSTS/SIGNS	Comm Sign		\$902.00	
Invoice	926963					
Cash Payment	E 001-4050-6320	GOUNDS MAINTENAN	Signage		\$1,186.80	
Invoice	926963					
Cash Payment	E 001-1010-6509	POSTS/SIGNS	Comm Sign		\$902.00	
Invoice	926963					
Cash Payment	E 001-1050-6509	POSTS/SIGNS	Comm Sign		\$902.00	
Invoice	926963					
Transaction Date	2/28/2013		LEGACY BANK	1110	Total	\$3,892.80
Refer	2203	JETCO, INC.	-			
Cash Payment	E 001-4010-6310	BLDG MAINT & REPAIR	Repair Light Switches		\$172.26	
Invoice	10380					

CITY OF MITCHELLVILLE

Payments

Current Period: March 12-13

Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$172.26
Refer	2204 <i>KELTEK INCORPORATED</i>	-			
Cash Payment	E 001-1010-6727 OTHER CAPITAL EQUI	Mounting Bracket			\$95.32
Invoice	8626				
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$95.32
Refer	2205 <i>LIBRARY PETTY CASH</i>	-			
Cash Payment	E 001-4010-6508 POSTAGE/SHIPPING	Access/Postage			\$19.16
Invoice					
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$19.16
Refer	2206 <i>LUST CONTRACT CLEANING</i>	-			
Cash Payment	E 001-4010-6409 JANITORIAL EXPENSE	February Cleanings			\$300.00
Invoice	249				
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$300.00
Refer	2207 <i>CITY OF DES MOINES</i>	-			
Cash Payment	E 001-6020-6210 ASSOCIATION DUES	Association Dues			\$250.00
Invoice	001060				
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$250.00
Refer	2208 <i>METRO WASTE AUTHORITY</i>	-			
Cash Payment	E 001-2090-6372 REFUSE/RECYCLING	CURB IT FEE			\$1,385.65
Invoice					
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$1,385.65
Refer	2209 <i>MODERN MARKETING</i>	-			
Cash Payment	E 001-4010-6530 PROGRAM SUBSIDY				\$86.48
Invoice					
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$86.48
Refer	2211 <i>MOVIE LICENSING USA</i>	-			
Cash Payment	E 001-4010-6530 PROGRAM SUBSIDY	Movie License			\$175.00
Invoice	1771833				
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$175.00
Refer	2212 <i>OFFICE OF VEHICLE SERVICES</i>	-			
Cash Payment	E 001-1010-6413 PAYMENTS/ AGENCIE	Exam Certificates			\$40.00
Invoice					
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$40.00
Refer	2213 <i>OLYMPIA BOOK CORP.</i>	-			
Cash Payment	E 001-4010-6502 LIBRARY MATERIALS	Books			\$1,564.37
Invoice	343324				
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$1,564.37
Refer	2214 <i>PEOPLE</i>	-			
Cash Payment	E 001-4010-6502 LIBRARY MATERIALS	Periodical			\$116.07
Invoice					
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$116.07
Refer	2215 <i>PRO SOURCE SPECIALITIES LLC</i>	-			
Cash Payment	E 001-4010-6530 PROGRAM SUBSIDY	Backpacks			\$432.89
Invoice	20276				

CITY OF MITCHELLVILLE

Payments

Current Period: March 12-13

Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$432.89
Refer	2216 RACOM CORP				
Cash Payment	E 001-1010-6379 OTHER UTILITY EXPEN	EDACS			\$147.30
Invoice					
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$147.30
Refer	2217 RACOM CORP				
Cash Payment	E 001-1010-6599 OTHER SUPPLIES	Antenna			\$19.50
Invoice					
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$19.50
Refer	2218 SPITLER, KAREN				
Cash Payment	E 001-4010-6725 OFFICE EQUIPMENT	Phone System			\$99.82
Invoice					
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$99.82
Refer	2219 SPITLER, KAREN				
Cash Payment	E 001-4010-6508 POSTAGE/SHIPPING	Postage			\$5.75
Invoice					
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$5.75
Refer	2220 SPITLER, KAREN				
Cash Payment	E 001-4010-6506 OFFICE SUPPLIES	Message Pads			\$3.44
Invoice					
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$3.44
Refer	2221 SPRINT				
Cash Payment	E 001-1010-6373 TELECOMM. EXP.	Air Cards			\$99.98
Invoice					
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$99.98
Refer	2222 U.S. CELLULAR				
Cash Payment	E 007-1060-6373 TELECOMM. EXP.	FIRE DEPT CELL PHONE			\$24.38
Invoice					
Cash Payment	E 600-8010-6373 TELECOMM. EXP.	PUB WKS CELL PHONE			\$24.38
Invoice					
Cash Payment	E 610-8015-6373 TELECOMM. EXP.	PUB WKS CELL PHONE			\$24.37
Invoice					
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$73.13
Refer	2223 VEENSTRA & KIMM, INC.				
Cash Payment	E 610-8015-6407 ENGINEERING EXPEN	Engineering Svcs			\$668.00
Invoice	6				
Transaction Date	2/28/2013	LEGACY BANK	1110	Total	\$668.00
Refer	2225 METRO WASTE AUTHORITY				
Cash Payment	E 001-2090-6370 GARBAGE CONTRACT	Garbage			\$4,472.60
Invoice					
Transaction Date	3/1/2013	LEGACY BANK	1110	Total	\$4,472.60

Payments

Current Period: March 12-13

Fund Summary

	1110 LEGACY BANK	
001 GENERAL FUND		\$16,890.68
007 EMS - GENERAL		\$24.38
110 ROAD USE TAX		\$1,342.19
600 WATER FUND		\$616.19
602 UTILITY DEPOSITS		\$300.00
610 SEWER FUND		\$779.61
		<hr/>
		\$19,953.05

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$19,953.05
Total	<hr/>
	\$19,953.05

Mitchellville City Council Proceedings
Regular Meeting
February 18, 2013

The Mitchellville City Council met in regular session at 7:00p.m.in the council chambers of City Hall, 204 Center Avenue N., pursuant to notice.

Mayor Roberts called the meeting to order with the following members present: McGhee, Snyder, and Zook. Absent: Scott and Thomas. Staff present: Fire Chief Twohey, Police Chief Kinmonth, Public Works Director Brandt, Admin Staff Dillavou.

A motion by McGhee, second by Zook to approve the agenda. Motion carried unanimous.

A motion by Snyder to approve consent agenda, second by McGhee. Approve claims for \$77,729.57 includes 1 regular payroll; Council Minutes from February 4, 2013; Approve application for Tobacco Permit for Dollar General and approve MWA Scrap Tire Pick Up on April 27, 2013. Motion carried unanimous.

No Public Comment

Joe O'Connor with **Caring Hands** a donation and volunteer organization from Altoona provide a stat sheet on the number of families they provided food and rent/utilities assistance to in 2012. Mitchellville's yearly donation was accidentally sent to another organization. Motion by Zook, second by Snyder to extend our usual donation. Motion carried unanimous.

Joe Nelson, Mitchellville Elementary Principal gave an update on the many achievements the school has received in the last year and stated the new school will start building in July 2013. The Blue Ribbon Auction Bids for Kids will be held on Friday, April 12, 2013 at Prairie Meadows.

Discussion on the disposal of the old Police car, Welter Auto Body will paint the car. Motion by McGhee, second by Snyder to donate the police car to The Blue Ribbon Auction. Motion carried unanimous.

Motion by Zook, second by Snyder to approve Resolution 2013-7, A Resolution approving A Revenue Purpose Statement for which Franchise Fee Revenues from Natural Gas and Electric may be Used or Expended. Motion carried unanimous.

Motion by Zook to open Public Hearing on gas and electric franchise fees at 7:47pm, second by McGhee. Motion unanimous. Council member McGhee had some concerns on the franchise fees, discussion by the council. No other comments. Motion by Snyder, second by McGhee to close public hearing at 8:08. Motion carried unanimous

Motion by Snyder, second by Zook to approve Ordinance 2096 an Ordinance Granting MidAmerican Energy Company the Right and Non-Exclusive Natural Gas Franchise for 25 years and authorizing the City to collect Franchise Fees. : Roll Call Vote: Ayes: Zook & Snyder. Nays: McGhee. Absent: Thomas & Scott. Motion Did Not Carry.

Motion by Snyder, second by Zook to approve Ordinance 2097 an Ordinance Granting MidAmerican Energy Company the Right and Non-Exclusive Electric System Franchise for 25 years and authorizing the City to collect Franchise Fees. Roll Call Vote: Ayes: Zook & Snyder. Nays: McGhee. Absent: Thomas & Scott. Motion Did Not Carry.

Motion by Snyder, second by Zook to approve Ordinance 2095 Amending Chapter 55.05 of the City Code to include Poultry, 3rd reading. Motion carried unanimous.

Motion by McGhee, second by Snyder to approve Resolution 2013-8 Appointing Dean McGhee as the Metro Waste Authority Board Representative and Jon Woods as the Alternate Representative. Motion carried unanimous.

Motion by McGhee and second by Zook to approve moving \$150,000 from the City Sewer reserves to the sewer funds to finance the rehab portion of the EPA mandated Infiltration & Inflow project. To start preparing an ordinance to cover private plumbing inspection, illegal connection fees & or repair reimbursement. Motion carried unanimous.

Motion by McGhee and second by Snyder to approve March 4, 2013 to hold Public Hearing on the FY2014 Budget. Motion carried unanimous.

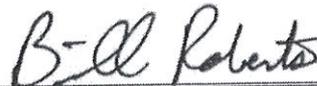
No Public Comment

Council member Snyder requested a special council meeting on February 25, 2013 to revisit the Franchise Fee ordinances, second by Zook motion carried unanimous.

Council member Snyder request the City Admin department to compare an ordinance provided by MAC on peddler permits to the City's ordinance.

City Clerk Norton requested the names of The City Representatives that will be attending the Prairie Meadows Awards Luncheon for the Recipient of the Baseball Fields Betterment Grant. Mayor Roberts will be able to attend and the other 2 names will be determined at a later date.

Motion by McGhee, second by Zook to adjourn motion carried unanimous. Meeting adjourned at 8:40pm.



Bill Roberts
Bill Roberts
Mayor

ATTEST:



Ruth Norton
Ruth Norton
City Administrator/Clerk

Mitchellville City Council Proceedings
Special Meeting
February 25, 2013

The Mitchellville City Council met in special session at 7:00 p.m. in the council chambers of City Hall, 204 Center Avenue N., pursuant to notice.

Mayor Roberts called the meeting to order with the following members present: McGhee, Snyder, Thomas and Zook. Absent: Scott.

A motion by McGhee, second by Thomas to approve the agenda. Mayor Roberts requested a Public Audience is added to the agenda. Motion carried unanimous.

No Public Comment

Motion by Thomas, second by Zook to approve Resolution 2013-9, A Resolution approving March 4, 2013 for the Public Hearing on Fiscal Year 2013/2014 Annual Budget. Motion carried unanimous.

Motion by Snyder, second by Thomas to approve Resolution 2013-10, A Resolution approving a pay rate increase of \$.50 for Public Works Employee, Cory Eshelman for receiving his CDL. Motion carried unanimous.

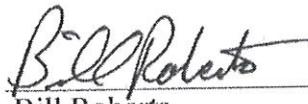
Motion by Snyder, second by Zook to approve Ordinance 2098 an Ordinance Granting MidAmerican Energy Company the Right and Non-Exclusive Natural Gas Franchise for 25 years and authorizing the City to collect Franchise Fees. Mike Reinders with MidAmerican Energy answered a few questions for council members. Roll Call Vote: Ayes: Zook, Snyder & Thomas. Nays: McGhee. Absent: Scott. 1st Reading. Motion Carried.

Motion by Snyder, second by Thomas to approve Ordinance 2099 an Ordinance Granting MidAmerican Energy Company the Right and Non-Exclusive Electric System Franchise for 25 years and authorizing the City to collect Franchise Fees. Roll Call Vote: Ayes: Snyder, Thomas, & Zook. Nays: McGhee. Absent: Scott. 1st Reading. Motion Carried.

No discussion on the Fiscal Year 2013/2014 Annual Budget.

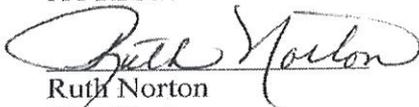
Officer Stevenson spoke of numerous bb gun shootings in town. He is asking for the public help in identifying a suspect(s) or notifying police of any suspicious activity.

Motion by Thomas, second by Zook to adjourn. Motion carried unanimous. Meeting adjourned at 7:34 pm.



Bill Roberts
Mayor

ATTEST:



Ruth Norton
City Clerk